



HEALTH & SAFETY POLICY STATEMENT

POLICY GENERAL

AGC recognises and accepts its duties, as an employer to ensure in so far as is reasonably practicable, the health, safety and welfare at work of all its employees.

AGC will ensure that all reasonably practicable efforts are made to safeguard its visitors, contractors and members of the public, who may be affected by its activities.

AGC will observe & implement the requirements of all relevant statutes, regulations and codes of practice and will take appropriate steps within its authority for the:

- Commitment to the prevention of injury and ill health and endeavor to demonstrate continual improvement in Occupational Health and Safety Management and Performance.
- Provision and maintenance of plant and equipment that is safe and without risks to health.
- Arrangements for ensuring safety and absence of risks to health in relation to the use, handling, storage and transportation of articles and substances.
- Provision of sufficient information, instruction, training and supervision as is necessary, to ensure the health and safety of its employees at work.
- Maintenance of a safe place of work and provision and maintenance of a safe means of access to it and egress from it.
- Provision and maintenance of adequate welfare facilities.

To realise these objectives, the company makes available adequate resources to promote and maintain best practice in Health and Safety Management. AGC will endeavour to prevent any incident that may result in injury, ill health or damage to property.

The company aims to achieve continual improvement of health & safety performance and its management system through the setting and reviewing of objectives and targets.

MANAGEMENT RESPONSIBILITY

Ultimate responsibility for the organisation's Health and Safety rest with the CEO.

AGC firmly believes that Health and Safety is an aspect of management equal in importance to any other management function. AGC expects Managers and Supervisors to consider Health and Safety as part of their normal duties and responsibilities in order to prevent injury and ill health. Their performance with regard to Health and Safety will be monitored and will be taken into account as part of their overall performance appraisal. Details of their duties and responsibilities are contained in the Health and Safety Management System.

EMPLOYEES RESPONSIBILITY

AGC requires all its employees to co-operate with the management of the company in order to achieve legal compliance and meet our own Health and Safety standards.

Employees are reminded not to take risks which could affect their own or other persons' Health and Safety. Any breaches of the Company Health and Safety Policy/Rules will result in disciplinary action.

All employees will receive a written copy of their duties and responsibilities as contained in the Health and Safety Management System.

HEALTH AND SAFETY ASSISTANCE

The prime function of the Health and Safety Management system is to assist AGC Limited in meeting its Health and Safety Objectives. The Health and Safety Managers are ultimately responsible to the CEO and the Technical Director for the provision of a professional and comprehensive Health and Safety service to the organisation, including the development, implementation, monitoring and review of AGC Health and Safety Policies.

JOB SAFETY ANALYSIS

As part of the overall Health and Safety arrangements, suitable and sufficient assessment of the risks to Health and Safety will be undertaken for all tasks performed by this organisation. The purpose of such assessments is to identify the appropriate preventative and protective measures necessary, to comply with any relevant statutory provision and to ensure the Health and Safety of our employees and other persons affected by the organisation's activities.

CONSULTATION

No Health and Safety Policy is likely to be successful unless it actively involves all staff. Safety Committee meetings will be held at each work location and their role is outlined in the Health and Safety Management system. In accordance with legal requirements, Safety Representatives are appointed at each site and participate in the work of monitoring and improving safety in the workplace.

TRAINING

AGC recognises the need for Health and Safety Training to ensure that our employees are competent to perform their work without risks to themselves or others. Such training will be provided at induction and periodically during the course of employment.

REPORTING AND INVESTIGATION OF ACCIDENTS

The Health and Safety Department is responsible for investigating and reporting the circumstances surrounding and causes of all incidents concerning personal injury, property damage, near-misses or non-conformance. Where necessary, they will be assisted by Senior Management and will provide assistance to independent accident investigators.

An appropriate report form must be completed for personal accidents. Copies of all reports should be sent to the Health and Safety Managers. In certain circumstances external authority(s) may need to be advised. Full disclosure of all available information will be provided to them.

POLICY PUBLICATION

Copies of this policy are made available to all employees and displayed at all main locations. It will, as appropriate, be brought to the attention of all contractors, customers and visitors and be made available to any other interested party.

REVIEW OF POLICY

AGC OH&S Management Policy and OH&S Performance will be continually reviewed and improved in light of any legislative changes and/or needs of the organisation. Where necessary, new Health and Safety objectives will be set and circulated to all main locations. All employees will be advised of any changes.

Signature: *Alan Henderson*

Mr Alan Henderson CEO

Date: *19/2/19*



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